# PAN GULF NEWSLETTER







**WELCOME TO** PAN GULF NEWSLETTER 2

**GSW GETS ARAMCO** 

NOD FOR SKIDS

**NEW COMPANY** 9 ANNOUNCEMENT!

**EMPLOYEES** 

SUCCESS STORY 14 The Pan Gulf Industrial Investments leadership team traveled from Saudi Arabia to join Dr. Gerald Bell and the Bell Leadership team for a two week executive retreat in Chapel Hill, NC. During their stay, the Pan Gulf group attended the Achievers I and Advanced Teamwork seminars and took part in customized training and one-one-one coaching with Mr. Bill Sanford, Dr. Dana Lebo, and Dr. Elizabeth Gulledge. The retreat was designed to help ... see p.7



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**PAN GULF NEWSLETTER OCTOBER 2015** 



**NEWSLETTER** The launch of the newsletter marks an exciting momentous for PGH. The newsletter will serve as a powerful communication tool for enhancing the ties between the PGH's

> series. One of the primary objectives of this newsletter is to encourage the building of rapport, networking among us and most importantly for us to keep in close touch with the latest news updates and achievements. Let the exchange of information be for the

## INTRODUCTION OF PAN GULF INDUSTRIAL INVESTMENT

Pan Gulf Industrial Investment (PGII) is an independent company that has emerged in 2014 from Pan Gulf Holding (PGH) to form a company for investment and industrial companies.

PGH was established in 1978 by Mr. Fahad Al-Saja and Mr. Khaled Al-Hamdan with the specific aim of providing quality products and efficient services to the oil the best products and services to our and construction sectors.

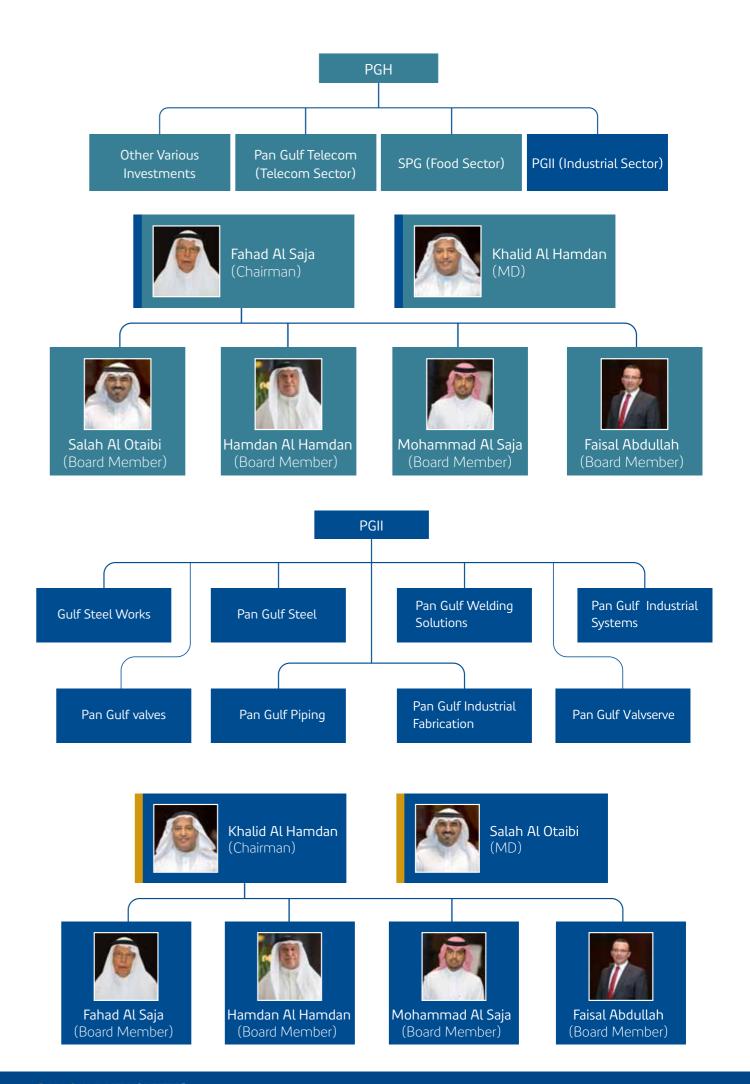
PGII consists of eight industrial companies that are active in manufacturing, servicing and trading high-quality engineered products that include all types of valves, process equipment for the oil and gas sector, steel structure fabrication, skids design and manufacturing, plant shutdown maintenance in addition to various other specialized products and services. PGII is also considered as a major supplier for piping products, fire safety and security products and welding solutions services.

PGII's business philosophy is firmly rooted in combining local knowledge and best practices across the globe to deliver clients. PGII's strategy is to create value for all stakeholders by way of providing innovative and full range of complete engineering, manufacturing and services activities for projects in the oil & gas, petrochemical, power, desalination and related infrastructure fields across the MENA region.

### PGII'S **SUBSIDIARIES**

- Pan Gulf Steel (PGS)
- Gulf Steel work (GSW)
- Pan Gulf Piping System (PGPS)
- Pan Gulf Industrial Fabrication (PGIF)
- Pan Gulf Welding Solutions (PGWS)
- Pan Gulf Industrial Systems (PGIS)
- Pan Gulf Valves (PGV)
- Pan Gulf Valvserve (PGVS)





# CORPORATE COMMUNICATIONS **DEPARTMENT**

The Corporate Communications Department has been recently added to the company's structure with the aim of increasing the public awareness of Pan Gulf Holding and its subsidiaries.

With the fast development in the implementation and evaluation of responsible for the internal and external communications, and build strong media presence locally and regionally.

Corporate Communications Department role is to support each department and subsidiary in PGH & PGII by providing communications activities. The Department is responsible for the overall planning, development,

economy and media, almost every communications policies, activities and company today requires Corporate products. All media contacts are managed Communications Department to be through the Corporate Communications Department. Furthermore, all print and electronic publications for PGH, PGII and its subsidiaries must be approved through the Corporate Communications Department to provide consistency in the messages communicated to either the employees or public such as other companies or media.

### THE **DEPARTMENT** IS RESPONSIBLE FOR FUNCTIONS **INCLUDING:**

- Stakeholder & Media Relations
- Internal & External Communications
- Advertising
- Strategic Communications
- Planning
- Social Media Presence
- Events & Exhibitions
- CSR
- Graphic Design
- Crisis Communications

## **CORE VALUES CAMPAIGN**

The campaign is focused on strengthening the PGH's values in the employees and inspire them.

In the beginning of August the corporate communications department started "Core Values Campaign" which is an internal campaign in Pan Gulf Holding to engage the employees and establish communications between colleagues. The campaign is focused on strengthening the PGH's values in the employees and inspire them.

The objectives of the campaigns are to educate the employees, build behavior, and reinforce value. Furthermore, the Core Values Campaign help in maintaining the company's identity for employees, managers and suppliers.

The first Value was integrity; weekly mass emails were sent to all employees which varied from explaining the meaning of integrity, how can it be applied on every day's life and the wisdom behind it. Each value is being featured for a whole month. Besides sending emails, integrity posters were placed on each floor in a mutual gathering spot so it can be visible for the employees.

The second value featured in September was Respect. Various topics had been introduced to the employees with the same concept of reinforcing the value aspects of PGH and maintain its identity.

Can you guess what the next value is for the month of November?



النزاهة Integrity



الاحترام Respect

## **IDENTITY RE-BRANDING OF** THE PGII'S SUBSIDIARIES

With the establishment of the Corporate Communications Department and the important role of presenting the company and its subsidiaries. The PGII's subsidiaries were rebranded to build greater sense of brand unity in all subsidiaries, to match the constant growth of each company, and to be visually appealing to new potential stakeholders.

### What is rebranding and why is it important?

Rebranding is to create a new image for an existing company in order to differentiate the company from its competitors. Rebranding efforts may include changing the name, new logo and updated marketing materials that includes profile and presentation. The goal of rebranding is to influence a customer's

perception about a product or service by revitalizing the brand identity and making it seem up to date and relevant to the customer's needs.





### Pan Gulf Piping Systems (PGPS)

### Pan Gulf Piping Systems New logo Philosophy

The lines in the graphic elements are representing Pipes. Piping if fluid (water, gas, oil) transportation that is used to provide fluid and fuels to homes and businesses to build a better future.



Pan Gulf Valves (PGV)

### Pan Gulf Valves New Logo Philosophy

The circles in the logo designs are representing the shape of the valves to provide more visual in connection with the name and logo design.

Pan Gulf Steel (PGS)

PGS has been rebranded by changing the logo and created new branding design elements for contemporary change to suit the growing business.

### New logo philosophy

Pan Gulf Steel differentiate itself from other companies by having human touch and social responsibility towards their employees, environment and the country economy.

The word "Steel" is the main item in the rebranding process, Steel can be found in many structures in everyday life. We believe that nothing better than human bones supporting the structure concept and we found the Human structure fit the client requirements. "Backbone" was the inspiration. Value and Trust were core value of the company represented by two intersected circle with the backbone shape.

With the rebranding completion of the three previously mentioned identities, the rebranding for the remaining subsidiaries is currently under process and it will be featured in the next issue!



The company is moving into a phase of greater involvement in sophisticated production, which makes it one of the key operators of its kind in the kingdom.

Gulf Steel Works (GSW), a leading heavy steel fabricator and system integrator in Saudi Arabia, recently gained approval from Saudi Aramco for gas and oil modular skids, the company reported.

The fabricator, part of Pan Gulf Industrial Investments Company (PGII), announced it has added a division for weld overlay to cater to Aramco's offshore projects.

"GSW provides superior weld overlay using advanced dual-torch hot-wire GTAW tri-pulse overlay system which is the next level in cladding technology compared to the traditional cable-based system to overlay all pipes, flanges and fittings of 2-inch and above," said general manager Zafer Jeha.

The company, based in Jubail, also reported a substantial increase in the use of steel for fabricated structures, process equipment and tanks, the volume rising from 37,000 tonnes in 2013 to 48,500 tonnes in 2014, and says it will focus on power plants for greater business growth over the next three years.

Jeha said the company achieved 80 per cent booking for 2015-16.

About expansions, he said: "GSW is equipped with state-of-the-art At its site fabrication division, GSW

equipment and CNC machinery and we're now expanding by adding pipe overlay CNC machines."

GSW's production facilities include one for structural steel with capacity of more than 4,500 tonnes per month. Products emerging from this plant are pipe racks, structures for equipment, buildings, boilers and stadiums; and miscellaneous

Within the static equipment field, the company makes pressure vessels in CS, SS and Clade; heat exchangers, tanks in CS and SS; ducts and stacks. Piping products it fabricates include spools, scraper launchers and receivers.

GSW's product range includes skids: dozing, liquid and gas custody metering with prover, surge relief, truck loading and gas and oil modular. The company provides weld overlay and various cladding combinations entailing various kinds of steel and alloys as well as having capabilities for shutdowns and maintenance. It undertakes repairs and maintenance of heat exchangers and air fin coolers, repairs of vessels with the ASME R stamp, repairs of tanks and tank modifications.

offers a variety of bulk storage solutions - fixed roofs, floating roofs and special atmospheric tanks.

The company purchases steel from mills in Bahrain, the UAE, Korea, Spain and

"We are an ISO 9001:2008 company having ASME U, U2, PP and S along with National Board R stamp capabilities. GSW is under process to be accredited with API 5LD," said Jeha while discussing quality assurance at the company.

### **PROJECTS ONGOING**

Jeha revealed that GSW is currently implementing a Saipem-Aramco JIGCC contract entailing 31,000 tonnes of structural steel and a contract of Hyundai-Heavy Industries for the Shuqaiq steam power plant (SEC) involving 11,200 tonnes of structural

Other ongoing projects he listed were:

- Aramco Khuff Gas Wells Project: corrosion inhibitor skids, 70 in
- Aramco Yanbu Marine Terminal: metering skids with prover, 2
- JGC Aramco Al Mujaiz Terminal: metering skid with prover, 3

 Royal Commission Jubail-Alkifah Contracting Company: 80 m dia, 8.5 m high tanks, 6

### **PROJECTS COMPLETED**

Jeha also listed projects GSW completed in 2014 and 01, 2015:

GSW-Arasco feed mill - Dammam and Al Khari: 4,800 tonnes of steel structure with 168 silos involving fabrication and erection

Seonghwa Industrial Co-Ras Al Khair

- power and desalination plant Phase 1: 30,190 tonnes of structural steel
- Hyundai Heavy Industries-Jeddah South thermal power plant: 12,340 tonnes of structural steel
- CAT-Ma'aden: metering skid with prover (for Aramco)
- Dragados-Aramco Ras Tanura: metering skid with truck loading facility
- Aramco: chemical injection skids, 7 in number

 Luberef Yanbu: chrome heat exchangers with 213 T5 tubes, 1,800, and other supplies

With regards to overseas projects completed in 2014, the company supplied steel structures for NGNL Qatar and Oman; Bahrain Al Dur, Bahrain; Shuaiba in Kuwait and Al Basra Stadium, Iraq, through EPC contractors. GSW also fabricated 24 tanks for Habshan, Abu Dhabi in the UAE.



## **PGII ATTENDS** LEADERSHIP RETREAT

The Pan Gulf Industrial Investments leadership team traveled from Saudi Arabia to join Dr. Gerald Bell and the Bell Leadership team for a two week executive retreat in Chapel Hill, NC. During their stay, the Pan Gulf group attended the Achievers I and Advanced Teamwork seminars and took part in Inn's "Fridays on the Front Porch" series, customized training and one-one-one coaching with Mr. Bill Sanford, Dr. Dana Lebo, and Dr. Elizabeth Gulledge.

The retreat was designed to help the team learn from the Carolina Way and apply techniques for working harder, of Pan Gulf Company with the specific

smarter, and together to the Pan Gulf business model

In keeping with the Carolina Way, we were able to give them a taste of North Carolinian culture. The Pan Gulf team had the opportunity to experience live bluegrass music at the famous Carolina and visited the North Carolina Museum of Art and the North Carolina Museum of National Sciences in Raleigh.

In 1978, Mr. Fahad Al-Saja and Mr. Khaled Al-Hamdan laid the foundation aim of providing quality products and efficient services to the oil and construction sectors. The combination of practical experience, business management, research, and design have provided the foundations for Pan Gulf to spread from our original Dammam base to service the entire Kingdom of Saudi Arabia in such fields as: steel, building and plumbing materials, food stuff, steel fabrication, valves and piping systems, fire safety and security, welding solutions, and custom-made grating fabrication products.

## **HVAC TECH CONFERENCE**

Currently air conditioning accounts for 70% of the total electricity consumption in Qatar, thus making sustainable cooling solutions a top priority for the nation.

On May 6th 2015, I amongst some of my colleagues had the fortunate opportunity to attend the prestigious HVAC Tech Conference which took place in Qatar National Convention Centre, in Doha, Qatar. Essentially a specialized conference was designed to address the latest opportunities and challenges in the HVAC and cooling industries in Qatar. It showcased the latest technology advancements, along with the very latest project case studies demonstrating how these advancements can best be applied to answer the specific requirements and challenges of the construction environment in Qatar.

Before I divulge and go into details summarizing the outcomes of the HVAC Tech conference let's take a brief glance at some of the latest macroeconomic information summarizing the air conditioning industry and market in Qatar itself.

As the large majority of us expats are very much aware, Qatar is clearly experiencing a period of extremely rapid growth as infrastructure is developed to meet the demands of the FIFA World Cup 2022 and the sustainable goals mandated by the Qatar National Vision 2030.

Here are some useful facts: Currently air conditioning accounts for 70% of the total electricity consumption in Qatar, thus making sustainable cooling solutions a top priority for the nation. Research with industry professionals revealed that the HVAC industry in Qatar has untapped potential and can contribute significantly to achieving the nation's sustainable goals.

According to (Deloitte), US\$140 billion will be invested over the next five years in transport infrastructure including, Hamad International Airport and the Doha Metro.

According to (Deloitte) once again, over the next ten years, more than US\$200 billion, will be spent on construction

projects including hospitals, schools, industrial districts, residential complexes, sports complexes and 12 stadiums which will provide substantial opportunities for the HVAC industry.

Numerous mega-projects are already well underway including the US\$494 million Lusail City Development Project, which will include long-stretch tunnels requiring extensive ventilation, the US\$2.6 billion Qatar Energy City (Ministry of Business and Trade) and the US\$40 billion metro and railway projects in Qatar, which require ventilation and complete integration of monitoring and control systems.



Moving away from economics, in relation to the conference, what did I take from it and what can we learn from it going forward?

The seminar consisted of various eloquent speakers discussing a vast array of topics together encompassing the primary focal point of the future of HVAC in the region. It brought together some of the leading Contractors, MEP Managers, Sustainability Managers, Architects and Building Specialists from across the Qatar's construction industry, addressing the key issues affecting the country's Air Conditioning, Refrigeration and Ventilation market and tackling the

- Energy Optimization and Energy Conservation
- Issues relating to the HVAC and Civil Defense approval
- Moving from Building Management Systems (BMS) to

- **Building Automation and Energy** Management systems (BAEMS)
- Improving Indoor Air Quality
- The future of district cooling in Qatar (incl. challenges, opportunities and the new requirements for TSE
- Alternative Technologies in Refrigeration and Air Conditioning
- Facilities Management: Duct Maintenance
- Challenges with authority approval of Smoke Ventilation Systems

We are very proud that Al Hamdan Consulting Office (HCO)'s own Senior Design Engineer, Mr.

> Mustafa Ali delivered a perspicuous and insightful speech, evaluating and discussing "the movement towards the sustainable chilled water plants

In conclusion, the offered a highly targeted networking platform to enable the development of existing

relationships and the establishment of new lucrative business partnerships within the rapidly evolving Qatari market. Finally, as an uninformed outsider I learned a considerable amount about the ever changing HVAC market in Qatar and the need for most companies and building owners to stay on top of the HVAC market trends in order to quarantee an efficient, energy saving, and environmentally friendly country in the years ahead.



Written by: Paul O'Meara - Bid Coordinator (Al Hamdan Consulting Office)



Gulf Travel and Tourism (GTT) is a new subsidiary of Pan Gulf Holding that was established in 2014 to provide various local and international travel and tourism services to broad spectrum of clients including the company's employees and customers across the kingdom.

### **Corporate Travel Services**

Through GTT's international network, the travel agent will be responsible of providing a comprehensive services to the employee:

The expert agent will be in charge of reserving flight tickets to accommodate the busy schedule of the customer at a competitive price

### Hotel Booking

Caters the preference of the customer including price, quality, location and convenience.

### Transportation

To ensure reaching the final destination of the client in the most convenient way, the agent can arrange private car and a driver or car rental with GPS device.

### MICE (Meeting, Incentive travel, Convention/Conference and Event/ Exhibition)

GTT's agent can plan conferences, meetings and events for the customer or his/her business guests including group tourism with a planned agenda.

### Tours and Sightseeing

The client can provide the agent with

#### the business engagement schedule to Family Holidays customize and arrange sightseeing tours

Fun packed activities and destinations for suitable to the client's free time and families for all ages.

### Cruises & Other Exceptional Selections

Authentic holiday experiences catering to every lifestyle.

### **Custom Packages**

GTT's agents can work with clients to plan the dream trip; whether it's an action packed adventure or quite rejuvenating retreat, GTT's agents specialize in customizing vacations to exceed the expectations.

### destination. Honeymoon Planning

**Leisure Travel Services** 

Leisure travel services can be arranged for

an individual, group or family members.

Based on the extensive research done by

GTT's agent, there are wide selections

of unique travel experiences to choose

from based on the client's interests and

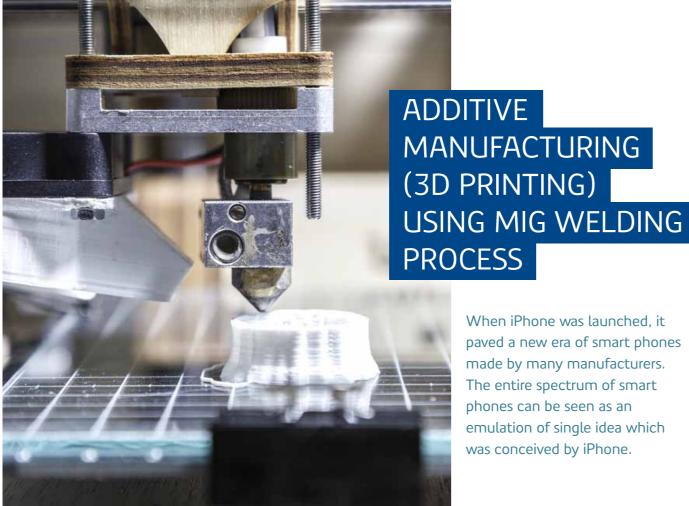
interests.

Set Packages

The agency offers wide range of luxurious packages for couples' getaways.



Travel & Tourism للسفر و السياحة



When iPhone was launched, it paved a new era of smart phones made by many manufacturers. The entire spectrum of smart phones can be seen as an emulation of single idea which

path changing technology being developed currently fabrication industry, which is called "Additive manufacturing". In layman's language it can be called as 3D metal printing

A traditional manufacturing process is a subtractive process, which means

you end up wasting a lot of raw materials to manufacture a metal example component manufacturing process followed currently in Aerospace industry.



### **Current practice**

The same scenario is much relevant in petrochemical, power generation and various process industries. Since many of these segments uses exotic materials for their component manufacturing, any savings in wastage will be of much interest for the a nation like Saudi Arabia.

Additive manufacturing uses various processes for building the component

'layer by layer' using metal powder or wire. The 'laser welding based systems' which basically melts the metal powder using a laser as per the 3D drawings is being used in many sectors but the component size is a limitation for such systems. A 'welding based' additive manufacturing uses a robotic arm equipped with a Mig

> welding gun. The robotic arm guides the mig gun depositing weld metal layer by layer. Hence the size of component is not restricted and any size and shape can be manufactured. The productivity of a welding based additive manufacturing is quiet

fast and efficient.

1.2m titanium wing spar fully 3D Printed using the mig process based additive manufacturing system for BAE engineering systems (Project done in collaboration with Cranfield University).

Currently Cranfield university and Lincoln Electric systems have invested in research and development of this technology. A team in Netherland is planning to use 2 robots to extrude a bridge using this technology. It will use the robots to 3D print the structure using mig welding system to produce layer by layer of a 3D printed structure. It will be no exaggeration if we say that the future of metal fabrication itself could be changed if additive manufacturing further evolves and becomes affordable. What we know currently is a technology which can grow by leaps and bounds and enable our manufacturing sector to be more efficient and environment friendly.

(Image and data Courtesy -Cranfield University, welding department)



Vijo Jose - Regional Manager (Pan Gulf Welding Solutions)

# PAN GULF TECHNOLOGIES **JOURNEY**

Pan Gulf Technologies (PGT) started as an engineering services company back in 2004. In the early years it was more of an engineering back office of Gulf Steel Works (GSW), supporting GSW in its structural and Process Equipment Engineering requirement.

Thanks to the vision of Mr Zafer Jeha, General Manager of GSW, who recognised very early on the need to shift engineering operations to India looking at the cost advantage and the vast pool of engineers and technical support staff available there.

Thus PGT - Engineering services has been the brain child of Mr. Zafer, who has nurtured it over the years and helped

grow it to where it is today. Now it has been almost eleven years since the establishment of PGT and it's now a well-established engineering services company rendering services in following

- Structural Steel Detailing
- Rebar Detailing
- Precast Detailing
- Tanks Designing and Detailing
- Process Equipment Designing and Detailing
- FEA Analysis

PGT holds about 125 Tekla X steel licenses and has over 20 RC CAD and 50 Auto CAD licenses. It has recently invested into SDS2 licenses which are used for steel detailing predominantly in the US market. What started as a small team of 20 resources from a rented premises has now grown into a team of 250 resources operating from a swanky office measuring 34,000 square feet...

During this journey PGT got certified under the ISO 9001 standard, and became members of AISC and NISD. The strength of PGT is in its vast pool of engineers who have the skills and the experience to produce high quality design and detail drawings meeting various standards and specifications of

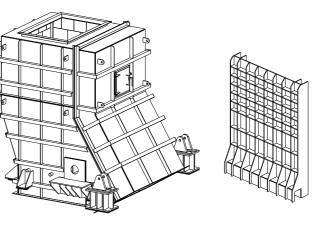
the construction industry spread across the globe covering the middle east, Europe , UK , USA , Canada and Latin America . The team has worked on complex structures producing thousands of engineering drawings covering large stadiums, power plants, the prestigious Egyptian Museum, Refineries, numerous commercial structures in the USA and bridges in Canada.

Mumbai and another at Pune. These have been strategic decisions for the company to shift to Tier two cities and move where the resources availability are plentiful.

Apart from rendering Engineering services PGT also has a Trading Division - which procures engineering and other requirements for group companies, sourcing from Indian and International

> vendors. This division has also witnessed impressive growth and has now a product line developed which it plans to market across the Middle East.

> PGT holds a Recruitment License issued by the Indian Ministry of Overseas Affairs and support the group for its manpower needs from India. Both the divisions are manned by an expert team who have experience in their respective domain areas.



times for PGT- as it manages growth along with ensuring the profitability of its operations. Productivity and Capacity Utilization have been the two watch words for PGT – as its production teams are focussed on improving upon the productivity and the business development teams by ensuring 100% capacity utilization. In a very competitive environment and being in markets where PGT is rather late entrants, the only way ahead for it is to increase its market share to be the best and deliver beyond its customers' expectations. Moreover, this is what PGT shall strive to do as team members look forward to the support and good wishes from the Pan Gulf's family in this upwards journey.

These are indeed challenging and exciting Today PGT is a proud member of the Pan Gulf family poised for significant growth in North America and Europe. PGT has about 80 resources (steel detailing) as of date dedicated for work coming in from USA and with plans to have an office in USA and a 24x7 presence PGT is targeting to double the team size over the next one year. In Rebar and precast detailing PGT has a team of 35 resources who largely do work for UK, Irish and US clients. PGT has made a significant breakthrough in US with a large Rebar fabricator and this relationship promises some quick growth in the months ahead.

That growth has been happening and in due time it can also be measured from the fact that over the past six months it has acquired two new office - one at Borivali in the western suburbs of

# **PAN GULF TELECOMMUNICATION** COMPANY

Pan Gulf Telecommunication Co (PGTEL) has been qualified for STC turn-key projects

After the team members have successfully represented the company in STC, PGTEL left behind its competitors and won the turn key (TK) projects for the next 3 years, which is a different activity than OSP, this achievement is considered a milestone to PGTEL. Furthermore, PGTEL will be handling all activities in the TK project.

All credits go to PGTEL's management and board members who have been supporting the team in every phase and prequalification.

### **Electrical Division at PGTEL**

Recently PGTEL has started a new division for electrical projects. After completing all the requirements for of SECO, the new established division has received the approval from SECO as a qualified contract for 13.8KV to 34.5KV. With this approval, the electrical division can bid in the private sectors as well.

This is considered as another milestone for the new formed division

### Success Stories in PGTEL's **Departments**

STC has introduced a new networking engineering system to its contractors and PGTEL is one of the first five contractors who has successfully completed the training and implementation of the new system in the STC networking system. PGTEL always adopt the latest technology to fulfil its client's requirements.



PGTEL is also eager to train its technical staff to keep up with the best and latest technologies which makes PGTEL a step ahead of its competitors.

## **EVENTS CALENDAR**



2015

December 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

**ADIPEC** (Abu Dhabi)

**IPTC** (Qatar)



Due to acquiring the building, the architects and interior planning team of PGH have developed renovation plans to be implemented on the building to have contemporary interior and exterior designs to provide comfort for the employees.

Pan Gulf Holding (PGH) celebrated a major milestone in its road of success by acquiring Al-Hussaini building in last April, 2015. Mr. David Payne, the project manager at Al-Hamdan Consulting Office, is managing the renovation and the development of the building. Upon speaking with Mr. David, the renovation will start from the mezzanine floor and it will include: reception area, dining hall, new elevators, complete new interior design, and fully equipped restrooms designed to accommodate people with physical disabilities.

PGH has signed a contract with Schindler

Elevators on July 9th, 2015. The three elevators will be replaced with new, modern and three times faster elevators and it will occupy up to 9 people. The expected duration to receive the imported elevators and installation is total of 8 months. The changes are made to ensure the safety and comfort of the employees at PGH's building.

The exterior renovation will include the building's design, parking space and drop off area. The building's design will be compatible with the modern development in the real estate sector of the region. The front entrance will

include a fountain to be versatile addition to the building's major renovation plan. Moreover, the parking space will be designed to accommodate more cars to provide convenience for the employees.

The major renovations plans will be completed by the beginning of 2016, and will provide outstanding functionality and value, offering a various facilities specially tailored to the needs of modern





## **EMPLOYEES SUCCESS STORY**

"Excellence is never an accident; it is the result of high intention, sincere effort, intelligent direction, skillful execution and the vision to see obstacles as opportunities." - Anon

AbdulRhman Al Gannas, SAP Team Leader, shares his success story at Pan Gulf Holding. AbdulRhman joined PGH in 2012 as HR Coordinator.

"I have started my career path from scratch, and was driven with enthusiasm in keeping goals, objectives and deadlines" Said AbdulRhman. As HR Coordinator, AbdulRhman was responsible in coordinating between the team and the involvement of the team in projects. Later on, he had the privileged to join the GOSI Team after three months of working as HR Coordinator. AbdulRhman welcomed the opportunity and transferred to the GOSI Team with new objectives and willpower for learning and development.

AbdulRhman transferred to the Development Department as HR Administrator, and was later on asked by Ms. Moudi to join the SAP projects. AbdulRhman underwent training in SAP to contribute in establishing the SAP system for PGH and all of its subsidiaries. Upon the completion of his training, AbdulRhamn became SAP Project Supervisor, and was part of developing and submitting employees' data for the HR department under the supervision of the previous SAP Project Manager Ms. Moudi. In 2014, AbdulRhamn was promoted to be a SAP Team Leader.

Positivity, straightforwardness, hard work and determination is the path to success- this is the experience AbdulRhaman learned during his career path. He encourages his colleagues to constant development and to have an ambition and determination for success.



Name: AbdulRhman Al Gannas Position: SAP Team Leader Company: Pan Gulf Holding

## **OUR TALENTED EMPLOYEES!**

Husam has been passionate about cars since he was a young child, and in pursue of his passion he bought his first sport car in 2008. Later one, he purchased Mustang 2006 and took part in racing circuits.

He participated in Bahrain International Circuit in 2012 for the Middle Cars Race and won 3rd prize

Husam's advice for his colleagues, "if you have any talent, use it and make your country proud of your achievements"





Name: Husam Adam Buhuliga Position: Senior SAP Administrator Company: Pan Gulf Holding Talent: Car Racing

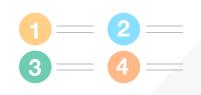




تبدأ الأسعار من

ر.س للشخص الواحد **229** 

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### 1 - Making a Clear, Concise and Actionable Message

Summarize the email in a 8-6 word subject.

Your subject should be short and to-the-point and it should highlight the main message of the email.



#### 2 - Make it concise.

People are busy, and they don't want to spend much time reading work emails. Make your emails as short as they can be, while still providing all the details necessary. Your sentences should be short and to-the-point.



### 3 - Write the email to be skimmed and acted on.

Use formatting to help your reader get guickly to information they need. Bold the most important sentences in a long email.



### 4 - Include URLs or attachments if that will help the reader get the email processed faster.

Never force the reader to hunt around for a URL or attachment in another email.

## **How to Write Business Emails**



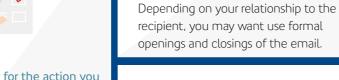


### 5 - Ask very clearly for the action you

Asking clearly is especially important if you are sending to multiple people, call out the name of the specific person you need to make the decision.



### want the reader to take.



### 8 - Begin your email with a greeting End the email with a closing.

7 - Formal Greeting and Closing

Suggestions

An appropriate closing is polite and it signals that the email has come to an



### 6 - Formality and Professional Image

Use a formal tone. The tone of your email should remain professional and straightforward.

Ensure that your email does not include grammar or spelling mistakes and uses standard punctuation.



### 9 - Sign your name. It is appropriate to write your name at the end of

Consider providing contact

information. Depending upon the details of the email, you may want to provide contact information.



Noura Ibrahim Al Rebdi **Human Resources Coordinator** Pan Gulf Holding

### What type of volunteer work have you done before?

I have organized events for Fundraising and other activities such as:

- Visiting Children in the Hospital. (SANAD)
- Visiting elderly homes.
- Spending time with orphans to make them feel that we are their families.
- Periodic fun events for the orphans and summer programs.
- Fun day at the hospital for the patients. (SANAD)

### What are the names of the volunteer programs you have been part of?

- SANAD Children Cancer Support Association.
- Golden belt Community Center.
- Doha Community Center.

### For how many years have you been volunteering?

- (2006 2013) Doha Community Centers.
- (2012 Present) Golden Belt Community Center.
- (2011 Present) SANAD Children Cancer Support Association.

### What does volunteering mean to you?

Helping those who are less fortunate in life, Bring happiness and joy to the orphans who are facing this cruel life without their parents or families, and also to those children that have cancer with their little bodies they can't handle the pain that they are going through so I try my best that I make them have fun try to be optimistic about their situation and try to get them through the pain and get better.

When I see the happiness on their faces it means the world to me even if it's for

While visiting the elderly homes it gives us a chance to meet with those people and listen to their stories and it's so sad to see that they have been abandon from their own children also it gives them a chance to talk with somebody or maybe we just can make them happy bringing new people around them so they don't feel lonely.

### Mention your first volunteer work?

My first volunteering work was with the orphans we organized an event for them, my both was face painting.

It was an amazing day to see the happiness in their faces.

### Do you have story about volunteering you would like to share?

Once in my volunteering work at SANAD we had a program called (My Room)

It's a makeover for some child's room that we know that he/she is suffering with their cancer and needs something to bring him/her joy and happiness, so that time was a girl, a teenage girl, we asked her about her dream room the colors the design and it was a stereo type teenage girl room and she shared the room with her other 7 sisters so it was a challenge for us to make the room, but with some help with the interior design students at my university we made that happen and it was one of the best makeovers that we have ever done and the reaction from her and her sisters and family it made us so proud and so happy that we made this girl and her whole family happy and seeing that on their faces meant the world to me.

Another story about the orphans, with our periodic events we have for the kids we had to stop for a year then we resume after that so when the kids arrived that day there was this one little girl and her brother which I love them both but I didn't recognize them at first sight because they grew so much but when they saw me the remembered me immediately and that made me so thankful that I made something that makes those kids remember me.

# **6 TIPS TO STAY HEALTHY DURING** THE WINTER **SEASON**



### Drink the optimal amount of water

With the winter season here, it's more important than ever to consume the right amount of water for your health.



### Keep stress to a minimum

Studies have linked high stress levels to making a person more susceptible to catching colds and flu. Minimize your stress by working reasonable hours at your job. Aim for at least one night per week to spend with friends and family.



### Exercise regularly

It is important to exercise regularly, even if only for 15 minutes a day! Get out and take a short walk and enjoy the cooler weather.



### Get the right amount of sleep every night

The average person needs 6-8 hours of sleep per night. If you're not getting enough sleep, your body is extremely vulnerable to illness.



### Don't smoke

Most of you already know this, but it bears repeating because smoking significantly weakens your immune





This includes not only the obvious kinds (cake, cookies and sweets, in general), but bread, pasta, rice, yogurt and commercial, store-bought fruit juices. Your body still converts them to sugar, which will compromise your immune system.

### **NEW EMPLOYEES**

### Yasmeen Al Shyoukh

Corporate Communications Officer PGII

### Noor Iskadarani

Recruitment Supervisor - PGII

### Fares Al Dhafeeri

GOSI Coordinator - PGH

#### Abdulrahman

Travel Consultant - GTT

### Mohammed Mahmoud Alagra

Purchasing Supervisor - PGIF

### Misfer Khalid Al Subaie

Adiministrative Assistant

#### Ali Shamshad

QC Manager - PGVS

### Munir Shabaan Ismail Ahmad

Logistics Supervisor - PGIF

### Saad Al Ablan

Security Guard

### Rami Rusheidat

Quality Inspector - PGPS

### Syed Allauddin

Services Manager - PGVS

### Jameel Al Jishi

Accountant

### Khaled Bawadi

Government relation officer





Travel & Tourism للسفر و السياحة

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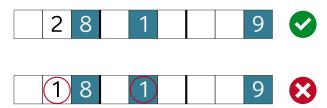
## **SUDOKU!**

Sudoku begins with some of the grid cells already filled with numbers

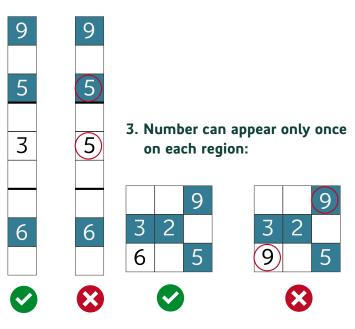
The object of Sudoku is to fill the other empty cells with numbers between 1 and 9

(1 number only in each cell) according the following guidelines:

1. Number can appear only once on each row:



2. Number can appear only once on each column:



A summary of these guidelines would be, that a number should appear only once on each row, column and a region.

	2		5		1		9	
8			2		3			6
	3			6			7	
		1				6		
5	4						1	9
		2				7		
	9			3			8	
2			8		4			7
	1		9		7		6	

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